

A guide to the General Data Protection Regulation (GDPR)

## Data Protection Officers and the GDPR: What you need to know

## Who needs to appoint a Data Protection Officer (DPO) under GDPR?



Public authorities (except for courts acting in their judicial capacity)



Those who carry out large scale systematic monitoring of individuals.



You may appoint a single DPO to act for a group of companies or public authorities.



Those who carry out large scale processing of special categories of data.

## But any organisation can appoint a DPO if they wish.

"Regardless of whether the GDPR obilges you to appoint a DPO, you must ensure your organisation has sufficient staff and skills to discharge your obligations under the GDPR"

THE INFORMATION COMMISSIONER'S OFFICE (ICO)

Expertise should align with the organisation's data processing operations

"Expert knowledge of data protection law and practices" (Article 37) Understanding of the organisation's IT infrastructure & technology

DPO Skills & Qualities

Able to interface easily with staff at all levels and outside authorities



Excellent management & communication skills

## Role & Responsibilities

Educating the organisation and employees on important compliance requirements

Training staff involved in data processing operations

Conducting audits to ensure compliance and address potential issues

To cooperate with and be the main point of contact for supervisory authorities

Monitoring performance and providing advice on the impact of data protection

efforts

Maintaining comprehensive of all data processing activities conducted by the organisation

Responding to requests regarding individuals' data protection rights under the GDPR